



The Host, by signing below, agrees that “The Affording Hope Project” Performer, Tevyn East, will present “Leaps and Bounds”, a presentation that usually lasts for no more than one and one half hours, under the terms shown in the chart below:

1. **The Affording Hope Project Basic Terms:**

Organization Sponsoring a showing of Leaps & Bounds	
Host Staff Person(s) and/ or Contact Person(s)	
Sponsor’s Best Contact email address	
Sponsor’s Best Contact telephone number	
Date of Presentation	
Time of Presentation	
Location/Address of Presentation	
Performance space dimensions (min. 18’W x 12’D)	
Sponsor promotion paths (initial under the “check” mark which ones Host will perform)	<input checked="" type="checkbox"/> Promotion Path
	<input type="checkbox"/> Print and post our flyers (downloaded off of website)
	<input type="checkbox"/> Send out our pre-written press release to your local newsletter or news media
	<input type="checkbox"/> Share invitations to attend this event with other local Christian communities
	<input type="checkbox"/> Send information through email list-servs
	<input type="checkbox"/> Print up bulletin inserts
	<input type="checkbox"/> Hand out postcards
	<input type="checkbox"/> Print up the playbill, which will be available for download on the website, with enough copies for your projected audience.
	<input type="checkbox"/> Make a facebook event and invite Tevyn East.

Sponsor's Responsibilities (initial under the "check" mark which activities Host will commit to – each one should be initialed)	<input checked="" type="checkbox"/>	Sponsor's Responsibilities:
		Sponsor will provide accommodations for Performer and one (1) technical assistant whenever possible (see # 4 below)
		Sponsor will see that Performance space is clean and ready for set up three hours in advance of the Presentation.
		Sponsor will have someone present during set up who is familiar with the onsite sound system, should that be preferable (see # 7 below).
		Sponsor will provide 4 volunteers, with audiences of 100 or less, or at least 8 volunteers with audiences of 100 or more, to arrive one hour in advance of show time, and to stay through clean up.
		Sponsor will provide one (1) clean and secure dressing room free from unauthorized people.
		Should the Sponsor decide to charge an entry fee, Host will give Performer ten complimentary tickets for Performer's invitees.
		Please check this box if there are any restrictions on open flames within the venue. Otherwise, Performer will take necessary precautions and light 3 votive candles.
The Affording Hope Project will perform the tasks initial under the "check" mark:	<input checked="" type="checkbox"/>	The Affording Hope Project Responsibilities:
		Provide sound and lighting equipment and set up.
		Provide promotional material: posters, flyers, basic press release and press photos which can be downloaded off of website.
		Arrive at the performance location with sufficient time to set up and prepare for the show (at least two hours in advance)
		Provide resource material for interested audience members who would like to continue learning about the ideas presented in the show.
	Clean up with volunteer's help	

- 1. Performance Cost.** Payment is to be delivered to the performer at the time of the performance, or no later than 1 week after the show date. Should there be any complications with the payment schedule, a representative of the Affording Hope Project should be notified immediately. All checks can be made out to *The Affording Hope Project*.

Host Initials for Choice and Anticipated Amount	Payment Option for Host
	The Sponsoring organization takes full responsibility for covering the cost of presenting Leaps and Bounds. The Sponsor agrees to pay a flat fee along a sliding scale (\$500 for small organizations, \$850 for churches with over a 100 members, \$1000- \$1500 for large churches, colleges, and organizations with large membership). Amount shall be set out in the "Initial" column to the left. The hosting organization may elect to charge admission or collect a free will offering from the audience. Any revenue collected by Sponsor above the budgeted cost of presenting the show must be split between Sponsor and Performer.
	The Sponsoring organization shares responsibility with the audience for covering the cost of presenting Leaps and Bounds. The Sponsor pays a smaller fee (than the sliding scale performance fees mentioned above) with the understanding that the audience will be asked to provide a free will offering or be charged admission. The expectation is that the organization's payment plus the audience's contribution must meet or exceed the sliding scale performance fees mentioned above.

- 2. Recording.** The performance will not be recorded, photographed, copied, reproduced, transmitted or disseminated in or from the premises in any manner or by any means now or later developed, including audio and video, without the Performer's prior written permission of Performer. The Sponsoring organization or Host will take reasonable steps to prevent and stop any unauthorized recording by audience members or others attending the live performance of Performer.
- 3. Accommodations.** Whenever possible, Sponsor will provide lodging for Performer and one (1) Technical Assistant for the night of Performer's performance in the home of a person affiliated with and/or trusted by the Sponsor.
- 4. Force majeure.** This Agreement is subject to the unavailability of Performer because of sickness, accidents, riots, strikes, acts of God, absence of power or other essential services, failure of technical facilities, failure or delay of transportation not within the Performer's control, any similar or dissimilar cause beyond Performer's control. In the event of such, Performer shall use Performer's best efforts to reschedule the

performance at a later date. Performer shall not be liable to Host in any capacity or for any other damages as a result of a cancellation under this paragraph.

5. **Cancellation.** If the Sponsor cancels the Performance within thirty days before the Performance, Host will donate to Performer \$250.00 for expenses. If such cancellation comes within two weeks, Sponsor will donate to Performer \$350.00 for expenses.

6. **Sound.** Sponsor will make the Performance place available for set up at least three hours prior to the time of performance and, if so, Performer will endeavor to complete the setup and sound check one hour prior to the time of performance. Performer will provide a sound system adequate for most venues. In larger venues (with more than 200 seats) or in challenging acoustic spaces, it may be preferable to plug into an onsite sound system. Sponsor will provide a technical person, to arrive at performance site 3 hours prior to time of performance, when connection to onsite sound system is required.

7. **Stage/Performance Space Surface.** The stage or performance surface must be flat and free from obstructions with no gaps, grooves, crevices, rises, valleys, soft spots, etc. Performer reserves the right to postpone the live performance until such deficiency is repaired or corrected or until an alternative performance site is located.

For PERFORMER:

For Sponsor:

Authorized Representative

Authorized Representative

Printed Name: _____

Printed Name: _____

*Host agrees to return signed copy via regular mail to Performer, no later than seven (7) days before performance date.

*The contract can be faxed to (336) 740-9175, emailed to affordingshopeproject@gmail.com, or mailed to 1506 Cedar Ridge Farm Rd. Summerfield, NC 27358.